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## 2018 Safety Achievement Award Application

This application should be submitted by May 25, 2018, to the Division of OSHA by email or address listed above. All information submitted should pertain to calendar years 2016 and 2017. Submission of this application is voluntary.

### Submit with your application:

- OSHA Form 300 and OSHA Form 300A for calendar years 2016 and 2017.
- Supporting documentation of how the company encouraged a safe environment culturally and in the community. Including but not limited to:
  - Company Policy/Procedures
  - Pictures
  - Programs
  - PowerPoint Slides

### COMPANY INFORMATION

**Name of Company** (List as you want to appear on award): \_\_\_\_\_

Address: \_\_\_\_\_ County: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_

Management Official / Title: \_\_\_\_\_

Email Address: \_\_\_\_\_

Company's Standard Industrial Classification (NAICS Code)\* or Industry Type: \_\_\_\_\_

**Name of Parent Company** (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_ County: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_

1. Please describe your scope of work:

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2. Did your company have 100 or more full-time employees during 2016 and 2017?  
**If no**, proceed to Question 6. YES NO

3. **Employee Hours** (Please attach OSHA 300 and 300A logs): **2016** **2017**  
 a. Average number of employees: \_\_\_\_\_  
 b. Total number of employee hours worked: **EH:** \_\_\_\_\_  
 (You may multiply 4a. by the average number of hours worked by employees during the year to get the EH.)

4. **Incidence Rate** (Please attach OSHA 300 and 300A logs):  
 a. Total recordable cases: **TC:** \_\_\_\_\_  
 b. Multiply TC by 200,000 and divide by EH to find your company's incident rate (IR):  
**IR:** \_\_\_\_\_

5. Award Category (Check all statements which apply):

*Palmetto Shining Star*

- No fatalities or recordables during calendar year 2017 (TC = 0)
- A reduction of at least 40 percent in an employer's incidence rate between 2016 and 2017
- Company's incidence rate during calendar year 2017 was at least 75% below the 2016 South Carolina incidence rate for company's NAICS. See column three entitled "Total recordable cases" in the Table here: <http://scosha.llronline.com/BLS/injuryinlless/2016/2016%20I&I%20Table%206.pdf>
  - Totals include rate for industries not shown separately
  - North American Industry Classification System Manual, 2012 Edition.
  - To obtain Incidence Rates for Industries or NAICs not listed, call 803-896-7673
  - If NAICs is unknown, call 803-896-7673
- Worked 1 million or more safe work hours without a lost time injury or illness.  
 Number of hours achieved: \_\_\_\_\_ Time frame hours were achieved: \_\_\_\_\_

*Rising Star*

Company's incidence rate during calendar year 2017 was at least 75% below the 2016 *national* incidence rate for company's NAICS. See column three entitled "Total recordable cases" in the Table here: [https://www.bls.gov/iif/oshwc/osh/os/summ1\\_00\\_2016.xlsx](https://www.bls.gov/iif/oshwc/osh/os/summ1_00_2016.xlsx).

*Gleaming Star*

Less than 100 employees

6. What have you done, culturally within your company to encourage an environment of safety? (Attach supporting documentation to verify.)

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7. How have you encouraged safety in the community? (Attach supporting documentation to verify.)

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**SIGNATURE OF MANAGEMENT OFFICIAL:**

*Your signature certifies that the information and attached verification documents are true. Penalty for false information includes but is not limited to disqualification for this year's and next year's award.*

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Print Name and Title

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Signature

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Date