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Department of Labor, Licensing and Regulation

Board of Examiners for Licensure of  
Professional Counselors, Marriage and Family  
Therapists, and Psycho-Educational Specialists



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Minutes of the South Carolina Board of Examiners for the Licensure of  
Professional Counselors, Marriage and Family Therapists and Psycho-Educational Specialists

Regular Board Meeting and Licensee Hearing

June 8, 2010

Synergy Business Park, Kingstree Building, Room 105  
110 Centerview Drive, Columbia, South Carolina 29210

Board members present were:

Tanya A. Williams, M.Ed., President, Chairperson of LPC Standards Committee  
Danny L. Garnett, D. Min., Vice President  
Pamela G. Clark, PhD, Secretary-Treasurer, Chairperson of LMFT Standards  
Committee  
M. Ellenor Mahon, M.Ed., Chairperson of Continuing Education Committee  
Linda E. Womack, Public Member

Board members with excused absences were:

David L. Evans, Jr., M.A., Chairperson LPES Standards Committee  
Jackie H. Fleshman, Public Member

Also present were:

Kate K. Cox, Board Administrator  
Dean Grigg, LLR Hearing Officer  
Sheliah Jones, Board Administrative Assistant  
David Love, LLR Investigator - OIE  
Cheryl C. McNair, LLR Investigator - OIE  
Paula Magargle, LLR Litigation Attorney  
Zoe S. Nettles, Attorney  
Jamie Saxon, LLR Hearing Officer  
Mason West  
Kevin L. Wickes, PhD, LPC  
Terri A. Winiarski, NCCR Court Reporter

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BOARD MEETING CALL TO ORDER:

President Williams stated that Public Notice of this meeting was properly posted at the office of the South Carolina Board of Examiners for Licensure of Professional Counselors, Marriage and Family Therapists, and Psycho-Educational Specialists, Synergy Business Park, Kingstree Building, Room 105, at 110 Centerview Drive, Columbia, SC 29210 and provided to any requesting persons, organizations, or news media in compliance with Section 30-4-80 of the 1976 South Carolina Code, as amended, relating to the Freedom of Information Act. President Williams called the meeting to order at 9:20 a.m. It was noted that a quorum was present. All votes referenced herein were unanimous unless otherwise indicated.

APPROVAL OF AGENDA:

The Board reviewed the Agenda with moving Disciplinary Issues to follow Approval of the Minutes for the meeting.

**Motion:** A motion was made by Dr. Garnett to approve the agenda with change. Ms. Mahon seconded the motion. The motion carried.

APPROVAL OF MINUTES:

The Board reviewed the minutes of the February 16, 2010 meeting.

**Motion:** A motion was made by Ms. Womack to accept the minutes of the last meeting as printed. Dr. Clark seconded the motion. The motion carried.

DISCIPLINARY MATTERS:

IRC Report

David Love, Investigator from Office of Investigations and Enforcement, presented the May 27, 2010 Investigative Review Committee's (IRC) reports concerning disciplinary matters. The IRC report included one (1) Dismissal with a Letter of Caution being issued.

**Motion:** A motion was made by Dr. Clark to accept the May 27, 2010 IRC recommendation. Dr. Garnett seconded the motion. The motion carried.

Mr. Love gave the statistical reports of OIE investigations and the Office of General Counsel (OGC) cases of the 2009 statistics and the 2010 statistics to date. The Board accepted them as information.

DISCIPLINARY HEARING:

Kevin L. Wickes, PhD, LPC #3694:

A disciplinary hearing was conducted to present a Motion for LPC License # 3694 to be relieved from supervised probationary status for Dr. Wickes, LPC license #3694. The Board was represented by Paula Magargle; a court reporter was present; Dr. Wickes was present and represented by Zoe S. Nettles; and Jamie Saxon was the Hearing Officer. Dr. Garnett recused himself in the hearing matter. A quorum was noted as present for the hearing. The presentation commenced.

**Motion:** A motion was made by Ms. Mahon to go into Executive Session. The motion was seconded by Dr. Clark. The motion passed.

**Motion:** A motion was made by Ms. Mahon to come out of Executive Session. The motion was seconded by Ms. Womack. The motion passed.

**Motion:** A motion was made by Ms Womack to accept the presented Motion to relieve Dr. Wickes' license from supervised probationary status. The motion was seconded by Dr. Clark. The motion carried.

PRESIDENT'S REMARKS:

President Williams discussed the importance of attendance at national meetings and the information that is gathered and shared. She thanked Mrs. Cox for the Newsflash and discussed sending it out to all licensees by e-blast. The Board agreed with the idea.

REPORTS/INFORMATION:

Administrative Information:

Mrs. Cox reported to the Board the licensure total of all licensees as well as continuing education providers to be 2631 active credentials in ten categories (licensees and sponsors of CE regulated by the Board.) A breakdown was provided. She reported for the Office of Licensure and Compliance (OLC) that centralized licensing went into effect on March 1 for the Health Related Boards and the move to OLC has been accomplished. She noted some reallocation of staff with Susan Harrington moving to OLC and with Shelia Jones becoming her administrative assistant. Mrs. Cox introduced Ms. Jones. She also explained the Office of Board Services (OBS) for board services such as board meetings, disciplinary support help, legislation, general and specific board related inquiries, administrative services for the boards, and other duties as needed.

Mrs. Cox reported the Random Continuing Education (CE) Audit following renewal was conducted with a February 22, 2010 deadline. All submissions by licensees who were audited met the CE requirement. She also reported the Permanent CE Sponsor Renewal will be done on-line for the first time and will be done through OLC for the first time. Preparation is being done now for the renewal notification mailing.

Mrs. Cox reminded the board that the new database will be ready in mid July for activation for a first group of boards and the Counselors Board will be in this group. She said some new features will include electronic signatures, electronic voting for elections as needed, better communication features for all offices to interconnect for more efficient service for licensees, board members, and staff duties for processing documents.

OIE/OGC/OIS Reports:

It was stated that the OIE/OGC reports were given with the Disciplinary Issues by Mr. Love, and as stated in past meetings Mrs. Cox tracks all investigations in OIE and cases in Legal (OGC). Mrs. Cox said Office of Information Services (OIS) will provide licensure reports in future meetings as an ongoing part of the Administrative Reports.

NBCC Biannual Testing Meeting and Annual meeting of AMFTRB:

Mrs. Cox announced Tanya Williams will attend to represent the Board at the national Board for Certification of Counselors (NBCC) for discussions on national licensure tests. She reported computer testing through NBCC is now moving to first two weeks in every month. She announced that Dr. Garnett and Dr. Clark have been scheduled to attend the Association of Marital and Family Therapy Regulatory Board's national meeting.

Financial Report:

The report is provided as information. Revenue is collected biennially and is expended over a two-year period. The Board is audited annually and has been found financially sound with no audit exceptions being noted. All monthly financial reports in detail are kept in the Board's office and in the Financial Department

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of LLR. Budget cuts are still possible as the state moves through difficult economic times. Expenditures are carefully considered.

#### LEGAL ISSUES:

There were no legal issues brought before the Board.

#### UNFINISHED BUSINESS:

There was no unfinished business before the Board.

#### NEW BUSINESS:

Development of a new DSM-V was discussed and was reported to be planned to be published in the fall of 2013. Mrs. Cox reported that public comment will be sought at different periods throughout the process.

#### DISCUSSION TOPICS:

Dr. Clark and Dr. Garnett discussed the Plan of Supervision requirement for MFT applicants and the need to look at the date requirement of its submission and the implications for approval to sit for the examination. Mrs. Cox announced that there is a request for an appearance by Todd Hanson before the Board in September to discuss the application requirements and the submission of requirements. The Board decided to study the requirements in the statutes and regulations and to be prepared for discussion at the next meeting.

#### PUBLIC COMMENTS:

There was no public comment.

#### REPORTS OF STANDARDS COMMITTEES AND CONTINUING EDUCATION COMMITTEE:

President Williams called for the ratification of the electronic reports of the Standards Committees and Continuing Education Committee beginning on February 17, 2010 through June 8, 2010. It was reported that the records are electronically maintained and can be for categories:

Recommended for Licensure as a Professional Counselor Intern;  
Recommended for Extension of LPC Intern Licensure Status for 2 years;  
Recommended for Transfer from LPC-Intern to Professional Counselor;  
Recommended for Licensure as a Professional Counselor by Endorsement;  
Recommended for Licensure as Licensed Professional Counselor Supervisor;

Recommended for Licensure as a Marriage and Family Therapy Intern;  
Recommended for an Extension of LMFT Intern Licensure Status for 2 years;  
Recommended for Transfer from LMFT/Intern to LMFT;  
Recommended for Licensure as a Marriage and Family Therapist by Endorsement;  
Recommended for Licensure as Marriage and Family Supervisor (LMFT/S);

Recommended for Licensure as Licensed Psycho-Educational Specialist;  
Recommended for Licensure as a Licensed Psycho-Educational Specialist by Endorsement;

Recommended for Reinstatement of Licensure or Re-application (all license types);  
One-Time Continuing Education Providership; and  
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Permanent Continuing Education Providership.

**Motion:** A motion was made by to ratify the reports by Ms. Womack. The motion was seconded by Dr. Clark. The motion passed.


ANNOUNCEMENTS:

It was announced the next meeting of the South Carolina Board of Examiners for the Licensure of Professional Counselors, Marriage and Family Therapists, and Psycho-Educational Specialists will be held on September 28, 2010 in Room 108.

ADJOURNMENT:

There being no further business the meeting was adjourned at 11:00 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kate K. Cox".

Kate K. Cox  
Administrator