

CLOSING A PRACTICE

The Board has no specific statutes or regulations that directly address the closure of a practice. However, the practitioner should refer to statutes and regulations pertaining to client confidentiality, appropriate termination of the counseling relationship to include referral if appropriate, and the maintenance and destruction of records, including S.C. Code Ann. §40-75-190, 44-115-120; Regs. 36-19(B)(5)(6) and (10), 36-20(A)(7), 36-20(B)(1) and (3).

It is recommended that each practitioner develop a plan for disposal of records upon closure of a practice due to retirement, medical or other reasons, including designating an individual to be responsible for securing, disposal and/or transfer of records.

Specific questions should be addressed to the practitioner's attorney or business consultant.