



South Carolina Department of Labor, Licensing and Regulation

South Carolina Panel for Dietetics

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www.llr.sc.gov/POL/Dietetics/



South Carolina Panel for Dietetics Renewal Notice

It is time to renew your South Carolina Dietitian license for 2017. If you have had a legal name change, please submit a copy of the legal document(s) (i.e., copy of marriage certificate, divorce decree, court order) to the Board office for us to update your files. Check our website periodically for your name change. Once your file has been updated, you may then renew your license.

RENEWAL DUE DATE: MAY 31, 2017

The online renewal system is available twenty-four (24) hours a day. You can print a receipt for your records, confirming that you have completed the renewal process and that your payment has been accepted. Your new pocket card will be processed and mailed within 48 hours after renewing your license.

To renew your license on-line, go to <https://eservice.llr.sc.gov/onlinerenewals/>. You must have your user id to renew online. To recover/reset your password, please use the link below.

<https://eservice.llr.sc.gov/sso/login/recoverpass>.

Renewal fee as follows:

- Renewed on or before May 31, 2017, fee is \$100.
- Renewed June 1, 2017 through June 30, 2017 fee is \$150.00 (\$100 plus \$50 late fee).
- If the license is not renewed by June 30, 2017, it will lapse July 1, 2017 and must be reinstated. Reinstatement fee is \$200.00.
- License renewals cannot be processed by telephone.
- Paper licensure renewals cannot be processed without the renewal form. Make check or money order payable to SC Panel for Dietetics. Our office does not accept cash.

Continuing education (CE) required: By maintaining a current registration with the Commission on Dietetic Registration the CE requirements for license renewal are met. A random audit will be conducted after August 31, 2017. If selected, a notice of audit will be mailed to you requesting proof of your current Commission on Dietetic Registration card to be submitted at the time.