



South Carolina Department of Labor, Licensing and Regulation
South Carolina Board of Examiners in Opticianry
 110 Centerview Dr. • Columbia • SC • 29210
 P.O. Box 11329 • Columbia • SC • 29211-1329
 Phone: 803-896-4681 • Contact.Opticianry@llr.sc.gov • Fax: 803-896-4719
www.llr.sc.gov/POL/Opticians/



2017 RENEWAL NOTICE FOR APPRENTICES

Name: _____ License #: _____

Apprentice Renewal Instructions

1. Answer all the questions on renewal form. Sign the form. **Incomplete forms will be returned.**
2. Mail completed renewal application to the **SC LLR Board of Examiners in OPTICIANRY, PO Box 11329, Columbia, SC 29211-1329** along with correct fee payable to **LLR-SC Board of Examiners in Opticianry**. Applications must be postmarked by the Post Office on or before October 1, 2017 to avoid late fees.
3. After October 31, 2017 the registration is lapsed and must be reinstated.
4. If you have had a legal name change, please submit a copy of the legal document(s) (i.e., copy of marriage certificate, divorce decree, court order) to the Board for us to update your file.
5. All fees are non-refundable. A returned check fee of up to \$30, or an amount specified by law, may be assessed on all returned funds.

<u>Home Address</u>	<u>Work Place and Address</u>	<u>Mailing Address</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
Phone: _____	Phone: _____	
Fax: _____	Fax: _____	
E-mail: _____	E-mail: _____	
Congressional District: _____	Congressional District: _____	

Fee Schedule: Apprentice renewal \$50.00
Late Fee: \$25.00 if postmarked 10/02/2017 – 10/31/2017

Continuing Education Required: Apprentice - 4 hours obtained since 10/1/16. The Board will conduct a random CE audit after 11/01/17. If you are audited, you will be required to submit proof of CE at that time. **DO NOT** submit CE to the Board office unless instructed to do so.

1. Have you completed the required number of CE hours for this registration for the renewal period? Yes No

To be completed by Sponsor:

1. Is training done in RX interpretation; optical calculations & finish layout calculations; lens neutralization & verification; fitting measurements; selection of frames & lenses; frame fitting/adjustment/repairing; ID of lens materials & index of refraction; measurement of lens surface power; effective power of designated meridian of compound lens; and compensations or effective power for changes in lens vertex distance? Yes No
2. Is the apprentice work week at least the minimum of 32 hours? Yes No

Sponsor Signature: _____

Answer “Yes” or “No” to each of the following questions. If you answer is “yes” to questions 1-3 below, you must attach a full written explanation.

1. Since you last renewed, have you been convicted of or pled guilty or nolo contendere to a felony of any kind or to a non-felony crime involving drugs or moral turpitude (you may exclude juvenile or expunged crimes). Yes No

2. Since you last renewed, have you had an application for a professional license, examination, certification or registration denied or refused by any licensing board or other entity, or have you ever surrendered a professional license or registration? Yes No

3. Since you last renewed, do you have a mental or physical impairment or addiction that would prohibit you from safely practicing as an apprentice? Yes No

4. Since you last renewed, has there been any change in the status of your lawful presence in the United States? Yes No

All statements and information contained herein are true and correct to the best of my knowledge. I further understand that false or incorrect information may result in the denial of my registration issued pursuant to this application and may be subject to civil and criminal proceedings. I agree all information in this application can be verified and investigated. I have read and am familiar with the SC Code of Laws regulating Opticianry and abide by such laws.

Signature _____ Date _____

Disclaimer

South Carolina Law requires the agency collect personal information which is only disseminated as required by law. The South Carolina Freedom of Information Act ensures that the public has a right to access appropriate records and information possessed by a government agency. Therefore, some personal information on your renewal application and other documents on file, may be subject to public scrutiny or release. The Department collects and disseminates personal information in compliance with The South Carolina Freedom of Information Act, the South Carolina Family Privacy Protection Act, and other applicable privacy laws and regulations. Additionally, the Department shares certain information on the application with other governmental agencies for various governmental purposes, including research and statistical services. In order to better protect the information you provide, please provide the Department with the following information that may be released to the public upon request: a public mailing address, a public email address and a public telephone number.